

## **Guidelines to prepare the Learning Agreement for students enrolled in the curriculum Economics and Management.**

Students who won an Erasmus and overseas grant must prepare the Learning Agreement (LA). Table A of the LA contains the courses that students plan to attend during the mobility period (according to the rules of the host university). Table B of the LA includes the courses that will be recognized once they return to Siena.

The LA must be prepared in agreement with the responsible of the host university (table A) and with the Erasmus tutor of the teaching committee of the Economia e Commercio bachelor programme (table B). At the moment the Erasmus tutor for the EC bachelor programme is the president of the teaching committee.

Below you find some general rules, which will be useful in preparing a first draft LA to be discussed with the Erasmus tutor.

1) To be recognized (part B of the LA form), the courses attended during the mobility period (part A of the LA form) must fulfil the following conditions:

- the syllabus of the course taken in the receiving University must be quite similar (not necessarily identical) to the syllabus of the subject taught in Siena;
- the courses attended during mobility must confer at least 6 ECTS. It is possible to aggregate modularized courses (for example, if Macroeconomics is divided into Macro I - 3 ECTS - and Macro II - 3 ECTS in the host university).

If these conditions are met, the course will be recognized with the full number of CFUs present in the Siena study plan.

2) Courses attended in Erasmus can also be recognized as others at student's choice credits (12 CFU) if the following conditions are met:

- The content of the course attended in Erasmus covers the broad area of social sciences, quantitative tools of social and economic analysis, programming languages; foreign language courses may also be included;
- they are not too similar to subjects that the student has already taken at Siena;
- they are considered as "real" courses by the host university and therefore have a final exam and an evaluation similar to the one of the other courses in terms of final score.

If necessary, students going into mobility during their second year can anticipate these credits.

3) As far as the third-year courses are concerned, if in the host University it is impossible to find courses similar enough to those offered in Siena, students may replace them with equivalent ones, provided that they belong to the same subject area (business, economics, quantitative-statistics, law). For example, students who did not find in the host university, a course like International Economics (economic area), might replace it with another subject belonging to economics (for example, Industrial economics, Behavioural economics, Public economics and so on). The same applies to business and quantitative area courses. It may also be acceptable to aggregate multiple exams. For example, Public management (9 CFU) can be replaced with two courses of business (not present in Siena study plan), just to say, the first of 4 ECTS and the second of 3 ECTS.

The LA must be approved by the teaching committee that will verify whether the above conditions have been met.

Therefore, students must attach to the LA the syllabus of all the courses they want to attend at the host university. The syllabus must be attached in PDF to the LA: links to the website of the host university will not be taken into consideration.

For all other questions and to define the LA, students can contact Luigi Bosco ([luigi.bosco@unisi.it](mailto:luigi.bosco@unisi.it))